



**Africa Harvest Biotech Foundation International (AHBFI)**  
 Washington DC ♦ Nairobi ♦ Johannesburg ♦ Toronto

**RE-ADVERTISEMENT**

**POSITION: ASSISTANT FIELD OFFICER**

Africa Harvest Biotech Foundation International is a Non-Governmental International Organization with its headquarters in Nairobi Kenya and working with rural communities across Kenya & Africa to address challenges of food, nutrition, and income insecurity by streamlining agricultural value chains. The organization implements programs in Cereals, Horticulture, tubers, legumes, poultry, and Dairy goats value chains with the aim of enhancing production and productivity, catalysing the development of SMEs and generating dignified and fulfilling jobs for Youth and Women. Our programs are designed to enhance resource utilization, empower livelihoods, enhance ecosystem management and contribute to Sustainable Development Goals (SDGs) through the social, environmental, and economic pillars.

AHBFI wishes to invite competent and dedicated individuals to apply for the role of **Assistant Field Officer – Restore Africa Program – Kenya (RAP-K)**.

<b>JOB TITLE: ASSISTANT FIELD OFFICER</b>	
<b>TEAM/PROGRAMME:</b> Field Implementation	<b>LOCATION:</b> Migori County.
<b>REPORTING:</b> County Project Officer	<b>CONTRACT LENGTH:</b> <b>(2 Years)</b> with a possibility of renewal
<p><b>ROLE PURPOSE:</b>          The Assistant Field Officer will be responsible for ensuring the timely implementation of field activities as per the project workplan and implementation schedules. The referenced project seeks support communities in Migori County to achieve the goal of sustained improvement in eco-system restoration, livelihoods, and resilience to climate change for Kachieng’ and North Kadem wards.</p> <p><b>KEY AREAS OF ACCOUNTABILITY:</b></p> <ol style="list-style-type: none"> <li><b>1. Field Operations</b> <ul style="list-style-type: none"> <li>• Conduct farmer contact meetings and follow up</li> <li>• Conduct gender responsive CSA trainings</li> <li>• Ensure that cross-cutting aspects such as nutrition, gender equity, social inclusion, and water systems are included and well-integrated into CSA.</li> </ul> </li> <li><b>2. Stakeholder engagement</b> <ul style="list-style-type: none"> <li>• Assess training needs of the farmers and various stakeholders and discuss the needs with project officer and management on a regular basis.</li> <li>• Enhance linkages and connection to input suppliers, stakeholders and markets</li> <li>• Assist in developing training and workshop content for farmers, government partners, small and medium agribusinesses and other stakeholders on CSA;</li> </ul> </li> <li><b>3. Data Collection &amp; Analysis</b> <ul style="list-style-type: none"> <li>• Perform desk review of the existing and potential Climate Smart Agriculture (CSA) and Agro-ecological practices that support transitions to sustainable agriculture.</li> <li>• Analyze needs and adoption barriers for Agro-ecology and CSA approaches among farmers, producer organizations, and agribusinesses.</li> </ul> </li> </ol>	

- Support the periodic data collection activities to support Monitoring, Evaluation, and Learning.

**4. Administrative Support**

- Facilitate recruitment and selection of lead farmers
- Assist the project manager to prepare technical reports, agreements, and selection of services providers for the project
- Perform other tasks requested by the Africa Harvest representative

**QUALIFICATIONS:**

- The successful candidate should have:
- A Diploma in Agriculture, Agroforestry, Climate Change, Environmental sciences or other closely related fields.
- At least 3 years of progressive responsible experience in climate smart agriculture, rural development and livelihoods field activities.
- Experience in community mobilization and working with farmer groups.
- Working knowledge of English, an understanding of local language is an added advantage.
- Good planning and organizational skills.
- Ability to work independently with minimum supervision.
- Must have motor bike riding skills with a valid riding license or be willing to learn
- Must be from Migori County and well versed with the local dialects and customs.

**ADDITIONAL EXPERIENCE AND SKILLS:**

- Ability to supervise, manage and support field activities of the project
- Ability to manage trainings and capacity building program of the project
- Relevant experience/ exposure, skills and knowledge in result - based approach/ management.
- Strong decision making, critical thinking, and problem-solving skills.
- Good analytical, communications, negotiations, and interpersonal skills.
- Proven ability to manage and work with multi-cultural and multi-disciplinary teams, programs and consortia.
- Ability to write well and generate documents and reports without supervision.
- Ability to multi-task and work across various projects/programs.
- Competence in the use of technology-based tools and data assessment programs/platforms

**Additional job responsibilities**

The duties and responsibilities as set out above are not exhaustive and the role holder may be required to carry out additional duties within reasonableness of their level of skills and experience.

**TERMS OF SERVICE:**

This is 2 year performance based renewable contract.

The applicants should provide full details of educational and professional qualification, work experience, applicant's telephone number and e-mail address.

Candidates should also provide the names and contacts of three (3) referees who are conversant with their competence in respective areas of specialization.

Interested candidates who meet the required qualification and experience are invited to submit their application through this email [hr@africaharvest.org](mailto:hr@africaharvest.org) with '**Assistant Field Officer**' in as the subject of your email.

**Applications should be received not later than,  
5.00 PM EAT on 4<sup>th</sup> January 2025**



**ENQUIRIES:**

For more details related to AHBFI, Job specifications and general requirements, kindly visit our website: [www.africaharvest.org](http://www.africaharvest.org)

AHBFI is an equal opportunity employer and canvassing will lead to automatic disqualification.

*Women and persons with disability are encouraged to apply.*